

- Applicant
- Student
- Alumnus



ATENEON DE MANILA UNIVERSITY

GRADUATE SCHOOL OF BUSINESS

TERMS OF AGREEMENT

PROCESSING OF PERSONAL DATA

These Terms of Agreement (“Agreement”) constitute our contract with you relative to the processing of your personal data. Please review it carefully before you sign.

I am over 18 years of age and I acknowledge that I have read and understood the applicable Privacy Policy of the University. I also agree to be bound by and/or to comply with the following:

- Republic Act No. 10173, or the Data Privacy Act of 2012 (DPA), and other relevant data protection laws apply to the collection and processing of my personal data.
- By registering and/or enrolling as a student of the Ateneo de Manila University (“University”), I am allowing it to collect, use, and process the personal data I provide in the forms and any relevant attachments, in accordance with the relevant provisions of the DPA, other applicable data protection laws, and the University’s relevant Privacy Policy.
- I understand that my personal data is available to University personnel, and, on occasion and where necessary, persons or organizations that provide specific services to, or on behalf of the University.
- In addition to those laid out in the Privacy Policy, I authorize the sharing, disclosure, or transfer of my personal data for purposes such as:
 1. providing academic institutions, companies, government agencies, private or public corporations, or the like, upon their request, with scholastic ranking information, certification of good moral character, and other relevant data for purposes of determining eligibility, awards, admission, student exchange, career employment, apprenticeship, or internship placements;
 2. responding to inquiries verifying that I am a bona fide student or graduate of the University;
 3. sharing my directory information with alumni associations recognized by the University, and to bona fide student organizations regulated by the Graduate School of Business. They include my name, University-issued email address, telephone number and other contact details.
- Moreover, I also confirm my consent to the following (NOTE: Indicate your preference by marking the appropriate box):
 - sharing of my information to potential employers for job screening and placement;
 - sharing of my relevant information with persons or organizations outside of or separate from the University for research purposes.
- All access, sharing, disclosures, or transfers of personal data shall be governed by appropriate access restriction policies and other University policies that aim to ensure the confidentiality and/or security of such data.



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- By providing personal data to the University, I am confirming that the data is true and correct. I understand that the University reserves the right to revise any decision made on the basis of the data I provide should any or all of such data be found to be untrue or incorrect. Any false information or omission of any information which I am required to disclose to the University constitute sufficient grounds for the revocation of my application, admission, or enrolment.
- I confirm that in supplying the personal data of other individuals (e.g., person to contact in the event of an emergency) in the course of the registration or enrolment process, I have obtained their consent in accordance with the applicable provisions of the DPA.
- By entering into this Agreement, I am not relying upon any oral or written representations or statements made by the University other than what is set forth in this Agreement.
- Any issue that may arise in connection with the processing of my personal data will be settled amicably with the University before resorting to the appropriate arbitration or court proceedings within Philippine jurisdiction.

Signature over Printed Name
of Student

Date

Prepared by:

JAMAEL A. JACOB
Director, UDPO

Noted by:

ANTONETTE PALMA-ANGELES, PH.D.
Vice President for Professional Schools

Privacy Policy for Students, Applicants, Alumni
<http://ateneo.edu/udpo/ADMU-Privacy-Policies/Students-applicants-alumni>